

Role: Foodbank Centre Assistant

Where: Hailsham Foodbank Distribution Centre



When: Mornings, Tues-Fri

Time commitment: Once every 4 weeks (13x a year); 9:45am-12pm.

Main contact: Catherine Mudford, Deputy Foodbank Manager

Overview of the role: This role involves provide direct support to people who use food banks. Packing their food parcels, making them feel comfortable and providing further signposting support where appropriate.

Key tasks

- Welcome clients to the foodbank centre
- Receive vouchers, check validity, and prepare food parcels according to the standard packing lists
- Offer a listening ear and signpost clients, as required, to further support, using information from the signposting folder/leaflets
- Offer prayer to clients, when appropriate (if a volunteer is happy to do so)
- Work under the guidance of the session leader and report any health & safety or safeguarding concerns to the project manager/session supervisor

About you

- Strong team player
- Excellent communication skills
- Empathetic
- Has an eye for detail
- Organised and self-motivated
- Able to lift boxes of approximately 10kg throughout the session

Benefits of volunteering

- Using your existing skills to make a difference
- Meet new people who share your passion to eradicate poverty in the community
- Make a real difference to the running of your food bank

Impact of your role

- Helping to ensure a dignified experience to anyone visiting a food bank
- Signposting people for further support which can help lift them from poverty

Support

You will be given all the required training and support before starting your role.

You will have a main contact throughout your time volunteering. Your main contact will be Enter name here

How to apply

For more information please contact Catherine at admin@hailsham.foodbank.org.uk or fill in our [application form](#)